



# ARMY M-DAY VACANCY ANNOUNCEMENT

JFHQ-Colorado Attn:		Position open to	ANNOUNCEMENT NUMBER:	
Para/Lin: MOS:			OPENING DATE:	CLOSING DATE:
Security Clearance Required:				
POSITION DESCRIPTION: TITLE: MOS:		GRADE: Maximum: Minimum:	OPEN FOR FILL:  STATE NATIONWIDE	
UNIT OF ACTIVITY:			TYPE OF POSITION  COANG COARNG	
MILITARY ASSIGNMENT:			EVALUATION FACTORS USED: Review of individual applications and Personal interviews.	

AREA OF CONSIDERATION:

## APPLICATION DOCUMENTATION

Qualified applicants must submit applications as described below to their current unit. Unit must provide and forward to the address in the Unit of Activity of this announcement. Applications received after 1700Hrs (MST) on the closing date will not be considered.

1. Memo stating why you should be considered for this position, including previous assignments and accomplishments. Please include a good mailing address and contact phone #. Do not exceed 2 pages.
2. **PHYSICAL:** Individual Medical Readiness Record (MEDPROS) with last Periodic Health Assessment (PHA) within 12 months of closing date of announcement and HIV test less than 24 months old within 30 days after closing date.
3. Photocopy of last 5 **NCOERs (memo required for gaps in NCOERs)**.
4. **DA Photograph in Class A military uniform (ASU)**, three-quarter or full length, taken within the last 5 years.
5. Verified true copy of **ERB with ASVAB scores annotated**.
6. Copy of latest **APFT Scorecard (DA 705)** (must be less than 12 months old).  
Profiles must be attached, if applicable. Temporary profiles will be accepted on a case by case basis.
7. Copy of current RCAS APFT and HT/WT History (minimum 5 years)
  - Must have a **DA 5500 or 5501-R (Female)** attach if body fat content test required.
8. **NGB 23, NGB 23b** (RPAS Statement), retirement record (National Guard only)
9. Copy of current **Driver's License**
10. **Soldiers that are flagged will NOT be considered.**

Applications without all required supporting documents will be returned without consideration. Applications will be submitted to the Office and Address listed in the upper left hand corner. Qualified applicants will be contacted for interviews. After recommendation is approved the chairperson of the selection board will contact all applicants to notify them of recommendation or non-recommendation

Qualified applicants will be contacted for interviews. M-Day Soldiers selected to fill a vacant position, may be assigned to that position and may be promoted provided the Soldier is on a valid EPS list and meet all the promotion eligibility requirements. After recommendation is approved by the G1, the chairperson of the selection board will contact all applicants to notify them of recommendation or non-recommendation. Technicians must verify with the HRO for job compatibility.

**PRIMARY DUTIES AND RESPONSIBILITIES:**

**Minimum Eligibility Criteria:**

**INSTRUCTIONS TO COMMANDERS/SUPERVISORS:** This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

POC:

Phone:

Email: